

Beoley Parish Council

Clerk to the Council: Gill Sloan, 62 Gerard Road, Alcester, Warwickshire, B49 6QQ

To Members of Beoley Parish Council

**You are duly summoned to attend the Meeting of Beoley Parish Council
to be held on Tuesday 8th December 2020 at 7:30 pm**

when business referred to below will be brought under consideration

This meeting will be held using Zoom Conferencing software (Members of the Public should contact the Parish Clerk at beoleyparishcouncil@gmail.com for details of the meeting ID)

Photographing, reporting, recording, filming or transmitting the proceedings may occur and therefore all persons participating in the meeting should be aware of this. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be photographed or filmed in the meeting must state this at the start of the meeting and switch off the video on their computer system or phone.

AGENDA

1) Procedure to be adopted in this meeting by all attendees.

- a) Please note that the microphones of members of the public who attend this meeting will be muted by the Parish Clerk until the Public session and then muted after the Public session.
- b) Only one person to speak at a time at the invitation of the Chairman. Speakers should indicate their intention to speak by raising their hand so it visible on screen.
- c) The meeting will be recorded.

2) Apologies

3) Declaration of Personal/Prejudicial Interests.

- Register of Interests: Councillors are reminded of the need to update their Register of Interests
- To declare any Personal or Prejudicial interests in items on the Agenda and their nature (Councillors with Prejudicial Interests must leave the room for the relevant items)
- Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

The meeting will be adjourned for Public Question Time (PQT) for a maximum of 10 minutes

The time allocated is at the discretion of the Chairman, Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

Members of the public can only speak for a maximum of 3 minutes in the PQT and may not take part in the Parish Council meeting itself. This PQT is not part of the formal meeting but brief notes will be appended to the minutes as an aide memoire.

4) Minutes – To consider the approval of the Minutes of the Previous Meeting (10th November 2020). Appendix A

5) COVID-19 update/issues

6) Report of Parish Lengthsman – Appendix B – for information only.

7) Finance

- a) To consider payments to be made & approve the payments (including item (a) – **Appendix C**
- b) Bank Balances as at 31/10/2020 - for information only – **Appendix D**
- c) Payments and receipts during the month- for information only – **Appendix E**

8) Questions to the Chairman

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9) To consider whether the January meeting should be held in person at the village hall or via Zoom.

10) Date of next Meeting 12th January 2020 at 7.30pm

Signed

Gill Sloan

Clerk & Responsible Financial Officer to Beoley Parish Council

2 December 2020